|  |  |
| --- | --- |
| Young Person’s name |  |
| Person completing |  |
| Date completed |  |

**Post – 16 School / College / Provision**

**Pre-PEP Data Review and Analysis**

A picture containing arrow

Description automatically generated

|  |  |
| --- | --- |
| **Data** | **To Check** |
| Current PEP / previous Academic Year PEP | Review what agreed at last meeting, check goals |
| Young Person’s Views for this term’s PEP | Any issues raised that need taking to the meeting? |
| Most Recent Report | Strengths / Areas for Improvement / Current grades / predicted grades / target grades. |
| SEN – EHCP / SEN Support Plan | How effective is support? Are targets being met? What are areas of focus – link to goals / actions in PEP. |
| Data Tracking Reports | Check whether on track, making progress, clear progression route identified |
| Attendance record | 95% or above, PA, patterns of attendance, punctuality, exclusions |
| Behaviour record | Any issues in particular classes / times of day, decline / improvements and reasons why. |
| Strengths and Difficulties Questionnaire (if available) | Check it’s been completed. Any concerns raised? |

Key Points

|  |  |
| --- | --- |
| Qualifications  Chosen Subject (s)  Maths / English – if not completed Level 2  Progression route |  |
| Actions from Previous PEP |  |
| Young Person’s Views |  |

Areas Identified during Pre-PEP Review of School / College / Provision Data Pack

(Only complete relevant areas for further discussion in PEP meeting)

|  |  |  |
| --- | --- | --- |
| Area of School / College / Training Life | What’s working well? | What are you worried about? |
| Learning |  |  |
| Engagement |  |  |
| Attendance |  |  |
| Relationships  Peers  Staff |  |  |
| Aspirations |  |  |
| Other |  |  |